

Carleton Climbing Club (CCC) Constitution

1. Carleton Climbing Club (CCC)

2. Club Objectives:

- 2.1 Offer a welcoming atmosphere for newcomers to learn and experience the sport of rock climbing.
- 2.2 Offer opportunity for enthusiasts that share a similar passion and devotion to enjoy the sport together as well as exchange knowledge.
- 2.3 Offer group climbing sessions at discounted prices for local climbing gyms in Ottawa.
- 2.4 Organize group outings to various natural cliff faces located in Ontario.
- 2.5 Educate novice climbers about various forms of climbing.
- 2.6 Communicate with Ottawa's local climbing facilities to offer members a better experience and broaden club opportunities for climbing in the local area.

3. Structure:

- 3.1 The General membership shall be the legislative body of the organization and shall be comprised of all fee-paying members.
- 3.2 The Executive committee (Exec) shall be the Administrative body of the organization and shall be composed of members elected by the General Membership.

4. Memberships policies:

- 4.1 All Carleton students are eligible to join the organization as general members, providing the annual fee has been paid.
- 4.2 General members have the right to run and vote for an executive position following the 2016 - 2017 school session.
- 4.3 Upon registration, membership is valid until April 30th 2017
- 4.4 In the event that any member of the organization violates the organization's Constitution, or CUSA's Constitution, and disciplinary action is being considered, the Exec shall report it to the Clubs and Societies Commissioners.
- 4.5 Members of the Climbing club will have the right to:
 - 4.5.1 Attend any or all climbing club activities and events held by the CCC given that they have met the activity requirements such as payments of said event.
 - 4.5.2 Attend CCC meetings and address any topic of conversation throughout said meetings.
 - 4.5.3 Vote during meetings and during the election processes.

4.6 Membership may be revoked by club executives providing the member violates any of the following:

- 4.6.1 Violates the CCC constitution
- 4.6.2 Violates CUSA constitution
- 4.6.3 Willfully damage, harm or threaten club assets including the club members.
- 4.6.4 Has not paid their club membership fee.
- 4.6.5 Display behavior that presents the CCC in a mal-mannered situation.

5. Executive:

5.1 President: To facilitate, run and oversee all club affairs, trips, events and programs.

5.2 Vice President (V.P.) Internal: Help run the club in overseeing a majority of other V.P.s and aiding in whatever situation ran by other V.P.

5.2.1 **Secretary:** Keep track of minutes during meetings, and answers or redirects pertinent emails and social media messages. Will work with V.P. Internal and does not have executive voting rights.

5.3 V.P. Social: In charge of social media relations relating to the club including photography. Run marketing advertisements.

5.4 V.P. External: Seek sponsorship opportunities as well as create relationships with local organizations outside of the CCC.

5.5 V.P. Finance: Create and manage club bank account as well as budget for events.

5.6 V.P. Events: Plan and seek out event opportunities.

6. Elections:

6.1 Elections will take place between the February 1st and March 15th and shall be called upon by executives. Club members shall be notified of an election 2 weeks' prior the voting date.

6.2 A returning officer (RO) shall be nominated to fulfill the following duties according to Article 6 of the CCC constitution

6.2.1 Solicit nominees for executive positions.

6.2.2 Nominees previously in the CCC must submit an election form application to the RO five days' prior the election date.

6.2.3 Non-members of the CCC that fulfill a written application to the RO and are deemed worthy by the RO of their application position.

6.3 Voting for executive positions will be cast by secret ballot with one vote per member.

6.4 Votes must be tallied under the supervision of the RO. Any member may choose to witness the tallying of each vote.

6.5 Votes must be tallied within 3 days of the election and made public one week from the election date.

6.6 The nominee that receives the most votes will take their position during the Spring semester and can choose to share the position with the current executive during

that time until the Fall semester, where they, being the new executive, shall be bound to their position unless willfully relinquished or seen unfit to remain in their position based on Article 7.

- 6.7** The previous executive is responsible to insure a smooth transition by apprenticing the new chosen member in their executive position.
- 6.8** A tie between nominees shall be chosen by a re-vote between said tied nominees.
- 6.9** An applicant for an executive position may apply to a maximum of 3 positions per election term ranking through their preferred role.

7. Impeachment:

- 7.1** Impeachment of executives, including the president, may occur in the following scenarios:
 - 7.1.1 Violation of Article 4.6.
 - 7.1.2 Incapacity to uphold executive responsibilities.
- 7.2** Current executives can vote to impeach one of the other executives providing they meet one of the previous requirements in Article 7.1.
- 7.3** Only under the following conditions can a vote for impeachment be held:
 - 7.3.1 All five of the remaining members of the executive team, stated in Article 5, must be present or must appoint a proxy to be present to vote on their behalf.
 - 7.3.2 A minimum of three of the five executives must be present themselves for the voting.
 - 7.3.3 If not all executives or appointed proxies can attend for the vote, the voting must be rescheduled to a later time when the above conditions can be met.
- 7.4** An executive undergoing an impeachment will relinquish the majority of their role to the remaining executives during an intermediate period of 2 weeks in which a new executive is elected through a similar process of election in Article 6 with the current executives acting as the RO.

8. Amendments:

- 8.1** Changes to the CCC constitution shall be discussed during an executive meeting before being brought to a vote in a general meeting in which the club members present may hold a majority vote on the change or changes.

9. Dissolution of the organization:

- 9.1** Upon dissolution of the Organization, all assets received from CUSA shall be returned to CUSA and all other assets shall be given to CUSA, Carleton club or Charity of choice depending on the current executive representative's decisions.